

Bonner County Airport Advisory Board
Special Meeting Minutes
Monday, October 25, 2021, 2:00 P.M.
Third Floor, Bonner County Administration Building
1500 Hwy 2, Ste. 338, Sandpoint, Idaho

Pledge of Allegiance

Members present: Dave Schuck, Andrew Berrey, Joe Grant (via Zoom), Jan Lee, Bob Del Valle, Amanda Wilson

Others Present: Commissioner Steve Bradshaw, T-O Engineers – Corrie, J-U-B Engineers – Diane

1. **Approval AAB Meeting Minutes**

 Andy made a motion to approve the previous board meeting minutes. Bob seconded the motion. All in favor. The motion passed.

2. **Public Comment to the Board – Ron Fall, spoke in regards to insurance for hanger**

3. **Field Operations Update – Dale Lockwood**
 - Sandpoint, ready for the season change
 - Priest River, ready for the season change, but lacking equipment for snow removal, had some roof leaks, equipment sharing between airports

4. **Airport Manager’s Report -Dave Schuck**
 - Sandpoint: Runway closed for patching project, project went well, a little longer than expected, designed to get to the FAA runway rebuild in 2024, runway lighting and electrical discussion

5. **New Leases – Dave Schuck**
 - No new leases at either airport, looking into an expansion at Priest River due to high demand in that area

6. **FAA and TTF Matters/Update - Dave Schuck**
 - Moving forward with TTF agreements

7. **Engineers Reports**
 - JUB, Diane, 2021 land acquisition grant, 4 parcels have been completed, one acquisition has relocation, Boyer Road relocation project

 - T-O Engineers, Corrie, three projects, AIP08 avigation easement purchase, AIP09 physically completed just a few more documents left to sign, AIP 10 ongoing environmental assessment

8. **Old Business**

- Lot 32 & 33 KSZT Building configuration discussion
 - Variance to decision made, request to allow one hanger door to hang west, question of liability, snow removal, fire operations/fire marshal approval
 - Dave made a motion to authorize a moratorium for a west facing hanger door south of Alpha 1.
 - Amanda made a motion to amend Dave's motion to authorize the wavier for a west facing hanger door south of Alpha 1 subject to approval by deputy fire marshal and subject to any future leases to contain provisions that would enable a lessee to know of the restricted access. Jan seconded. Amanda, Joe, Dave, Jan – Aye. Andy and Bob – Nay. The motion passed.

9. New Business

- Welcome to returning board members and new member
 - Bob introduced himself
- Rules and Regulations sub-committee appointments
 - Found the need to implement rules and regulations at both airport
 - Recommended for Jan, Bob, and Andy to be the sub-committee members, submittal in 30 days
- ARPA Grant Applications (KSZT \$32K, 1S6 \$22K) for Operations expenses
 - Operational expenses, not capital equipment

10. Miscellaneous Business

- Becky Mares, attorney, asked about the foundation of TTF agreements through the FAA

11. Adjournment of AAB Meeting

Chairman Schuck adjourned the meeting at 3:09 p.m.


Clerk: Claire May

Next Meeting January 24, 2022 @ 2:00 p.m.

Executive Session: Under Idaho Code §74-206§ may be held to discuss (a) Hiring (b) Personnel Matters, (c) Acquisition of Real Property, and /or (f) Pending Litigation. Any person needing special accommodations to participate in the above-mentioned meeting should contact the Commissioners' Office one day prior to the meeting by calling (208) 265-1438.

Approved: _____

Date: _____


1-22-22